

INTERNAL/EXTERNAL

OPEN POSITION: Surveillance Officer (Part Time)

DEPARTMENT: Detention

DUTIES AND RESPONSIBILITIES:

- Home visits to juveniles in the Secure Detention Alternative Program
- Make phone calls to check on juveniles in the program
- Have a good relationship with School Officials
- Make sure all contacts are entered in the system
- Responsible for assigned equipment
- Maintain any and all Secure Detention equipment when necessary
- Have a good working relationship with the Police Departments
- Respond to codes at the Juvenile Detention Center
- Other duties assigned

QUALIFICATIONS:

- College Degree preferred
- Must be a Lake County Resident

SALARY:

- \$10/hour

Interested candidates may submit letter of application/resume to Amanda Yukon, HR Clerical Secretary, no later than Monday, February 6, 2017.