

SAMPLE FORMAT

STATE OF INDIANA) IN THE LAKE CIRCUIT COURT
) SS: or
COUNTY OF LAKE) IN THE SUPERIOR COURT OF LAKE
COUNTY

_____,)
_____))

Plaintiff(s),)

v.)

CAUSE NO. _____

_____))

_____,)

_____))

Defendant(s).)

DECLARATION THAT PARTY WAS UNABLE TO FILE IN A TIMELY MANNER

Please take notice that _____ was unable to file
_____ in a timely manner due to technical difficulties. The
deadline for filing the _____ was _____.
The reason(s) that I was unable to file the _____ in a
timely manner and the good faith efforts I made prior to the filing deadline to both
file in a timely manner and to inform the Court and the other parties that I could
not do so are set forth below.

[Statement of reasons and good faith efforts to file and to inform]

I declare under penalty of perjury that the foregoing is true and correct.

Respectfully submitted,

s/[Name of Password Registrant]

Name of Password Registrant

Address

City, State, Zip Code

Phone: XXX-XXX-XXXX

Fax: XXX-XXX-XXXX

E-mail: XXX@XXX.XXX
